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3RD meeting agenda

Derry, 21ST – 22ND February 2019

INCLUVET

MEETING VENUE	North West Regional College 78-80 Strand Road Derry-Londonderry Northern Ireland, BT48 7AL UK	NWRC Contact: Bronagh Fikri, European & International Projects Officer Direct line: +442871276179 Mobile: +447711917141 Email: Bronagh.Fikri@nwrc.ac.uk FCN Patrizia Giorio +393290735009
	Meeting Room : Tower building, Meeting Room 1 – 2 nd floor, Room C254	



Day 1 - 21ST February 2019		
Time	Activity	Partner(s) involved
09:00 – 09:15	Opening of the meeting Welcoming words	P1-FCN and P7-NWRC
09:15 – 10:15	State of art on IO2-Training Curriculum for VET Staff and local testing sessions: <ul style="list-style-type: none"> • short presentation of participants' feedback by each partner after pilots and overview on the evaluation questionnaires • discussion on the finalization 	P1-FCN P8-FDO and all partners
10:15 – 11:15	<ul style="list-style-type: none"> • State of art on IO3-In-company Mentors Vademecum and local testing workshop: • short presentation of participants' feedback by each partner after the pilot and overview on the evaluation questionnaires • discussion on the finalization 	P4-Jaw P8-FDO and all partners
11:15 – 11:30	Coffee break	
11:30 – 13:00	Planning the development of IO4-Mobility Vademecum for Accompanying Persons of Students with Learning Disabilities	P3-Reattiva
13:00 – 14:30	Lunch break	
14:30 – 15:30	Planning the local testing workshop of the IO4-Mobility Vademecum for	P3-Reattiva



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	Accompanying Persons of Students with Learning Disabilities	
15:30 – 16:15	Updates and overview of C1 Short-term Joint-staff training event: programme, how to support participants' preparation, Europass, etc	P4-Jaw
16:15 – 16:30	Evaluation and conclusions of Day 1	All partners
	Social dinner in Derry	



Day 2 - 22ND February 2019		
Time	Activity	Partner(s) involved
09:00 – 09:30	Questions and clarifications on Day 1 meeting content	All partners
09:30 – 10:45	Dissemination and exploitation activities: <ul style="list-style-type: none">• general overview on dissemination activities realized by each partner• IncluVet Article to be disseminated in all partner countries• updates on stakeholders list• organization of multiplier events• organization of final conference in Campobasso (It)	P1-FCN and all partners
10:45 – 11:15	Quality management and monitoring activities (including Interim Evaluation Report)	P8-FDO
11:15 – 11:30	Coffee Break	
11:30 – 12:00	Project steps and to do list until next meeting: planning dates for next meeting	P1-FCN and all partners